

**SADDLEWORTH**

Parish Council

March 2024

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 25th March at 7.30pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd Ken McNally**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **Correspondence**
5. **To receive Declarations of Interest**
6. **To approve and confirm as a correct record the Draft Minutes of the Council meeting held on 26th February 2024**
7. **To note the minutes of the Strategic Planning Committee meeting held 29th February 2024**
8. **To note the minutes of the Planning Committee meeting held 4th March 2024.**
9. **To note the minutes of the Traffic & Transport Committee meeting held 7th March 2024 (to follow).**
10. **To note the minutes of the Environment Committee meeting held 12th March 2024 (to follow).**
11. **To note the minutes of the Assets Committee Meeting held on 18th March 2024 (to follow).**
12. **Community Fridge – update from Task & Finish Group.**
13. **Accounts for Payment Income £6054.18 Expenditure £18,298.06**
14. **Date of the next meeting:- Monday 22nd April 2024 at 19.30hrs**

**Annual General Meeting Monday 20th May at 19.30hrs**

**Annual Parish meeting Monday 20th May at 18.30hrs**

**Association of Councillors meeting (w/c 13th May-date to be agreed).**

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| **February 24 Payments** |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Amount** |
| 06-Feb-24 | AMAZON | Wall Planner/Calendar | 5.95 |
| 07-Feb-24 | ZURICH INSURANCE | Insurance 23/24 Q3 to 28/2/24 | 1,056.43 |
| 07-Feb-24 | POST OFFICE | Stamps | 75.00 |
| 07-Feb-24 | SEFTONS | Payroll - 1/24 | 48.00 |
| 07-Feb-24 | ONLINE TROPHIES | Xmas Lights Trophies | 10.60 |
| 07-Feb-24 | ROCHDALE MBC | DBS Check - K Parker | 24.50 |
| 07-Feb-24 | STAFF EXPENSES | Office Milk | 1.65 |
| 08-Feb-24 | TV LICENCE | TV Licence | 13.25 |
| 09-Feb-24 | STAFF EXPENSES | Set of keys –Site Manager | 36.40 |
| 09-Feb-24 | RANDERSON CONSTRUCTION | Trial Holes nr Car Park Wall | 240.00 |
| 09-Feb-24 | RANDERSON CONSTRUCTION | Insulate Boiler House Door | 204.00 |
| 12-Feb-24 | NISBETS | Tables x 10 | 931.08 |
| 12-Feb-24 | BRITISH GAS | Electricity 16/1-24/1/24 | 433.00 |
| 12-Feb-24 | STAFF EXPENSES | Mileage – Site Manager handover | 6.75 |
| 12-Feb-24 | STAFF EXPENSES | Office Coffee | 5.00 |
| 09-Feb-24 | SALARIES | Admin - 2/24 | 4,424.51 |
| 15-Feb-24 | SALARIES | Civic - 2/24 | 3,988.31 |
| 15-Feb-24 | AMAZON | Banquet Roll | 82.35 |
| 15-Feb-24 | OMBC | Pest Control | 30.00 |
| 16-Feb-24 | CAPRICORN SECURITY | Eric Noi - Boxing 13/1/24 | 544.50 |
| 16-Feb-24 | CIA FIRE/SECURUTY | Emergency Lights Exit Boxes x3 | 270.00 |
| 16-Feb-24 | WIGAN COUNCIL (GTR JOBS) | Site Manager Vacancy - Adv 18/12/23 | 222.00 |
| 16-Feb-24 | GREENFIELD PUBLISH | Monthly Ads Feb 24 | 82.80 |
| 16-Feb-24 | JACOB BIRTLES PLASTERER | Internal Wall Repair - Civic Hall | 72.00 |
| 16-Feb-24 | STAFF EXPENSES | Ballroom Bulbs | 63.84 |
| 16-Feb-24 | STAFF EXPENSES | Mileage | 5.40 |
| 16-Feb-24 | HARVEYS WORKWEAR | Workwear | 41.82 |
| 16-Feb-24 | VIKING STATIONERY | Stationery | 41.06 |
| 16-Feb-24 | STAFF EXPENSES | Cable Ties - | 17.97 |
| 19-Feb-24 | WATER PLUS | Water 1/12/23 - 31/12/23 | 435.12 |
| 20-Feb-24 | COMMERCE BUSINESS | Copier/Printer Usage 20/1/24 - 19/2/24 | 134.36 |
| 22-Feb-24 | HMRC | Tax & NI - Admin - 1/24 | 1,224.74 |
| 22-Feb-24 | HMRC | Tax & NI - Civic - 1/24 | 584.41 |
| 23-Feb-24 | CAPRICORN SECURITY | 90s DJ Night 20/1/24 | 396.00 |
| 23-Feb-24 | ELCONS HR/LAW | HR/Legal Consultancy (16) - 2/24 | 121.20 |
| 23-Feb-24 | CENTRE GLASS | Cleaning Consumables | 51.00 |
| 23-Feb-24 | STAFF EXPENSES | Wall Repair | 19.73 |
| 23-Feb-24 | STAFF EXPENSES | Mileage | 11.25 |
| 23-Feb-24 | EASY WEB SITES | Website Management Fee - 2/24 | 30.36 |
| 26-Feb-24 | SHORROCK TRICHEM | Hygiene | 140.87 |
| 27-Feb-24 | OMBC | Trade Waste | 33.28 |
| 27-Feb-24 | AMAZON | Fire Door Stickers | 8.49 |
| 28-Feb-24 | PICKERINGS LIFTS | Lift Repairs x2 (Sept 23) | 489.82 |
| 29-Feb-24 | GMPF | Pensions - Admin - 2/24 | 1,043.36 |
| 29-Feb-24 | GMPF | Pensions - Civic - 2/24 | 541.48 |
| 29-Feb-24 | CENTRE GLASS | Cleaning Consumables | 54.42 |
|  |  |  | **18,298.06** |
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